



CITY OF SUGAR LAND

DEVELOPMENT SERVICES DEPARTMENT ROOFING PERMIT APPLICATION

PROJECT ADDRESS: _____

SUBDIVISION: _____

—

PROPERTY OWNER: _____
NAME PHONE#

PROPERTY OWNER ADDRESS: _____

CITY/STATE ZIP

ROOFING CONTRACTOR NAME: _____

CONTRACTOR ADDRESS: _____
CITY/STATE ZIP

PHONE: () _____ **VALUATION:** _____

DESCRIPTION OF MATERIAL TO BE USED

REQUIREMENTS PRIOR TO ISSUANCE OF PERMITS

ALL CONTRACTORS SHALL PROVIDE A CURRENT CERTIFICATE OF INSURANCE FOR GENERAL LIABILITY, MINIMUM \$300,000, NAMING THE CITY OF SUGAR LAND AS CERTIFICATE HOLDER.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE WORK WILL BE COMPILED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

APPLICANT

DATE

ROOF PERMIT FEES: \$15 BASE FEE, PLUS \$5 FOR EACH THOUSAND DOLLARS OF JOB EVALUATION

Insurance Requirements

Homeowners should submit a copy of their homeowners policy with the application.

Contractors the following requirements apply:

Sugar Land Development Code

Chapter 7

Article II. Buildings

Section 7-16. Code Amendments

105.8. **Insurance Required.** As a condition to the issuance of the permit, the Contractor shall submit proof that the contractor has: Workers' Compensation insurance as required by law; general liability insurance of at least \$100,000 for any one accident and \$300,000 for any one person; and property damage insurance of at least \$50,000 for any one accident and \$1,000 for any one piece of property.

The Certificate Holder Box Must Read:

| Certificate Holder Box |
|--|
| City of Sugar Land Attn: Development Services P.O. Box 110 Sugar Land, TX 77487 |

Proof of insurance can be faxed to (281) 275-2371.